

FREEDOM OF INFORMATION REQUESTS

ANNUAL REPORT 2013-14

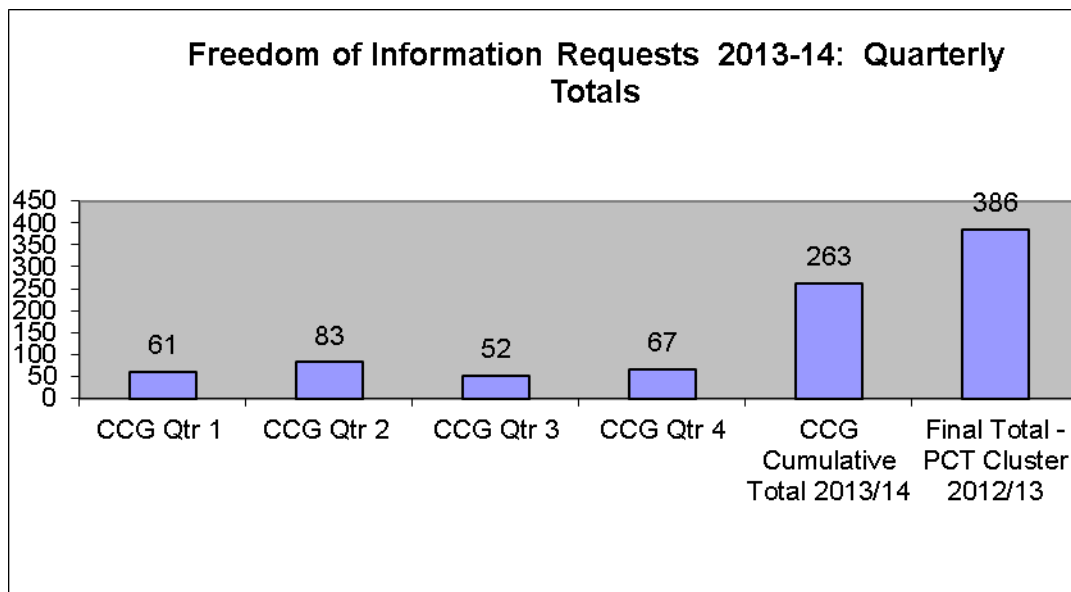
1 ISSUE

1.1 This report provides a breakdown of the Freedom of Information (FOI) requests received by NHS Cambridgeshire and Peterborough CCG during 2013-14 (1 April 2013 – 31 March 2014).

2. FREEDOM OF INFORMATION ACT 2000 – SUMMARY: 2013/14

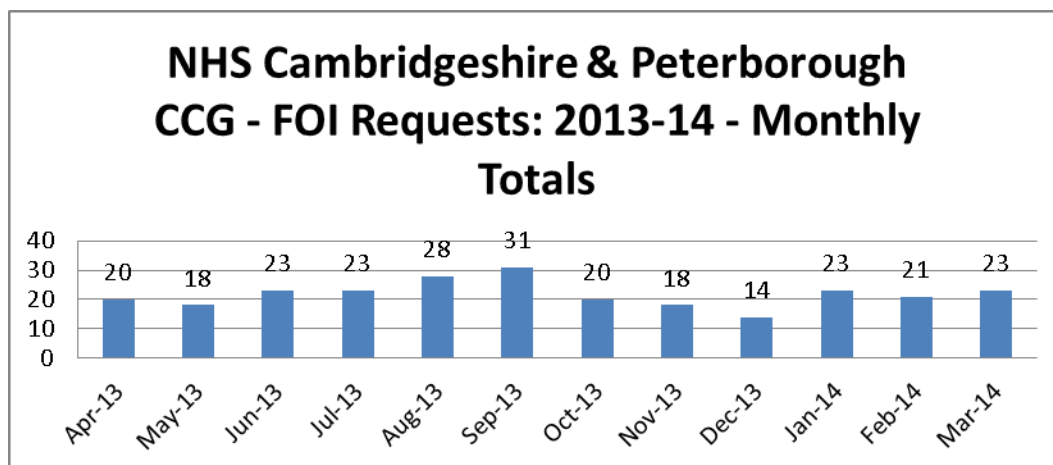
2.1 Total Number of Requests Received

A total of **263** FOI requests were received and dealt with by the CCG during 2013/14. The annual total (and quarterly totals for the year) together with the cumulative number of FOIs received during the Cluster PCT's final year are shown in the graph below for comparison.



2.2 Monthly Totals

The graph below depicts the number of Freedom of Information requests received and dealt with by the CCG on a monthly basis in 2013-14.



This equates to an average of **22** requests received each month in the current year, compared to the final average of 32 requests received each month by the PCT Cluster in 2012-13.

2.3 Category of Requester

For the purpose of the FOI database each request received is logged under a specific category of requester. The number of requests received for each category shown in the table below:

Category of Requester	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Cumulative total
Company / Organisation	26	36	19	23	104
Individual	15	23	12	20	70
Media	11	15	12	11	49
Charity	6	7	3	8	24
MP	3	2	5	5	15
Other	0	0	1	0	1
Totals	61	83	52	67	263

2.4 Summary of Requests

A summary of the FOI requests received during the year, broken down into quarters is attached as **Annex A** to this report.

2.5 Response Timescales

251 of the **263** requests (**95%**) dealt with during the year were completed and responded to within the statutory 20 working days. The reason why twelve requests were not responded to within the required timescale is as follows

Reason for delay	No.
Delay in obtaining required information/sign-off of final response (FOI04, FOI19, FOI66, FOI167, FOI90, FOI105, FOI115, FOI138, FOI208, FOI255 & FOI260)	11
Miscalculation of FOI Deadline (FOI191)	1

2.6 Requests where information was not provided and (where relevant) Details of the Exemptions applied under the FOI Act.

All information requested was provided in **230** of the **263** requests (87%) received during 2013/14. The reasons why information was not provided (either in full or in part) in **33** cases (13%) are set out in the table below:

Section 21 – Information available by other means (FOI41)	1
Section 22 – Information intended for Future Publication (FOI85, FOI128)	2
Section 22 – Future Publication and Section 43(2) – Commercial Sensitivity (FOI255)	1
Section 40 – Personal information (FOI60 & FOI 260)	2
Section 41 – Information provided in confidence (FOI32)	1
Section 43 (2) – Commercially Sensitive (FOI78, FOI156, FOI 208 & FOI252)	4
Request Withdrawn (FOI 87)	1
Information not held by the CCG – requester referred to relevant organisation, if know or applicable (FOI43, FOI48, FOI58, FOI66, FOI93, FOI96, FOI99, FOI101, FOI104, FOI105, FOI137, FOI14, FOI150, FOI151, FOI154, FOI157, FOI163, FOI165, FOI166, FOI171, FOI175)	21
Total	33

3.7 Requests for Internal Review

There were two requests for an Internal Review relating to FOI responses completed by the CCG in 2013/14.

These related to two separate requests made by legal firm for information about NHS 111 and the Peterborough OOH Service received during Quarter 1. The requester challenged the use of exemptions applied by the CCG under the Freedom of Information Act to not release some of the information sought. The two reviews were subsequently carried out, overseen by the Director of Corporate Affairs, and responded to within a timeline that was in keeping with the Information Commissioner's Office Guidance (within 40 days, where exceptional circumstances apply).

In summary the review found that some, although not all, of the information withheld in the original response should on closer inspection have been released by the CCG in accordance with the Freedom of Information Act. This information was subsequently sent to the requester.

Subsequent to year end a further request for an Internal Review to be carried out on an FOI response completed in 2014/13 has been received (FOI 260). The CCG is currently in correspondence with the requester on this matter.

3.8 Escalation to Information Commissioner’s Office (ICO)

There were no escalations to the ICO that the CCG was made aware of during 2013/14.

4. Conclusion

- 4.1 The response rate within the statutory 20 day period of **95%** for the year shows an improvement in performance when compared against the response rate for the Cluster PCT (see table below).

	Q1	Q2 2012/13	Q3 2012/13	Q4 2012/13	Annual %
Cluster PCT (2012-13)	84%	88%	84%	91%	87%
CCG (2013-14)	97%	94%	98%	94%	95%

- 4.2 In comparison with the final year of the PCT (2012/13) there has been a marked decline in the number of Freedom of Information requests received by the CCG during its inaugural year (123 fewer requests) . This is not a particular surprise as a large number of the requests previously received by the PCT no longer fall under the remit of the CCG. This includes areas such as dental commissioning and public health enquiries. Increased public awareness about information ownership appears to be improving, which has resulted in a gradual reduction in the number of FOI requests received that need to be referred to other organisations.
- 4.3 Although fewer in number the complexity of certain requests received during the year, particularly in relation to those seeking contractual information has been noticeable. Another potential trend during 2013/14 has been an increase in the number of requests being submitted by legal firms on behalf of clients and also from fellow health organisations.
- 4.4 Overall the CCG’s performance in responding to FOIs, overseen by a small team within the Corporate Affairs Department, is considered to be generally good. However, the need to firstly maintain and then improve on this level of performance in the current and subsequent years is recognised. The requirement to respond to FOI requests within 20 working days is a statutory duty under the FOI Act 2000, and as such the CCG needs to strive to achieve a 100% success rate at all times.

5. Recommendation

- 5.1 To note the annual Freedom of Information report for NHS Cambridgeshire and Peterborough CCG for 2013/14.

Attachments: Annex A – Summary of FOIs received in 2013/14.

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4 June 2014

ANNEX A

FREEDOM OF INFORMATION REQUESTS– SUMMARY OF REQUESTS: 2013/14 QUARTER 1 (1 April – 30 June 2013)

Total Number of Requests: 61

FOI Number	Requestor	Details of Request	Enquiry Date	Response date
1	Company/Organisation	full chart of entire Finance directorate	05-Apr-13	25-Apr-13
2	Company/Organisation	Contact details of CCG Board members	04-Apr-13	02-May-13
3	Company/Organisation	Names and contact details for Head of Communications	09-Apr-13	01-May-13
4	Company/Organisation	Copies of PCT's clinical guidelines, formulary or prescribing guidelines to doctors on prescribing medicines for depression and related conditions from 1998 to 2006	16-Apr-13	16-May-13
5	Media	availability of ipilimumab and vemurafenib	08-Apr-13	04-May-13
6	Media	BMJ - measures for limiting GP referrals for 2013/14; estimates of savings generated by measures; specific changes to criteria for knee surgery, etc for 2013-14	16-Apr-13	09-May-13
7	Company/Organisation	Contact details of Out-of-hours service providers in our region	17-Apr-13	01-May-13
8	Company/Organisation	Formulary/script/funding policies for aHUS with Soliris or eculizumab	18-Apr-13	07-May-13
9	Individual	Current diabetes guidelines and current LES for diabetes	19-Apr-13	16-May-13
10	Individual	commissioning support unit	23-Apr-13	01-May-13
11	MP	Number of continuing healthcare cases	23-Apr-13	16-May-13
12	Company/Organisation	cataract surgery procedures	23-Apr-13	08-May-13
13	Charity	Insight Public Affairs - commissioning and mgmnt of venous thromboembolic diseases	24-Apr-13	22-May-13
14	Company/Organisation	working formulary - Is it CCG developed or existing PCT formulary	25-Apr-13	14-May-13
15	Company/Organisation	Commissioning Lead responsibilities for GP members within governing body of NHSCCG	26-Apr-13	23-May-13
16	Media	LESSs discontinued by CCG in 2013=14	29-Apr-13	22-May-13
17	Individual	applications for continuing healthcare in 2009-10, 2010-11, 2011-12,	30-Apr-13	16-May-13
18	Media	Nursing Times - registered nurse on governing body and in executive team	30-Apr-13	02-May-13
19	Company/Organisation	Information pertaining to PJ Care Ltd and Eagle Wood Neurological Ctr and their directors, managers, employees, contractors	30-Apr-13	14-Jun-13
20	Company/Organisation	services commissioned for post brain injury rehabilitation (SSNDS NO.7)	01-May-13	22-May-13
21	Company/Organisation	wound care/tissue viability formulary	02-May-13	23-May-13
22	Individual	Investigations undertaken by PCTs re problematic prescribing of controlled drugs	09-May-13	07-Jun-13
23	Charity	FOR PETERBOROUGH ONLY - NDCS Campaigns - generic speech and lang therapy services for deaf/hearing impaired children	30-Apr-13	29-May-13
24	Company/Organisation	CCG use of recruitment agency Odgers & Berndtson	07-May-13	14-May-13
25	Individual	NHS 111 service	07-May-13	22-May-13
26	Company/Organisation	Pain management services and commissioning of multidisciplinary pain services	07-May-13	22-May-13
27	Company/Organisation	complaint/compliment letters received by NHS Peterborough in 2011-12	07-May-	05-Jun-13

	anisation		13	
28	Company/Organisation	Name and address of Commissioner for Diabetes for CCG	09-May-13	22-May-13
29	Company/Organisation	Name and contact details of person responsible for fax communications/machines	09-May-13	21-May-13
30	Individual	commissioning support unit(s)	10-May-13	14-May-13
31	Media	Telegraph - bounty and tempest donations and donations from companies given to hospital wards	14-May-13	22-May-13
32	Individual	Funeral notices for persons who died with no known next of kin or family	15-May-13	22-May-13
33	Media	queue nurses employed by trust	15-May-13	16-May-13
34	Individual	proportion and number of patients in dementia register diagnosed in secondary mental health services	07-May-13	22-May-13
35	Media	Which - expenditure on personal care	16-May-13	22-May-13
36	Company/Organisation	urology products supplied under Part 1X of drug tariff and minutes of meeting where formulary was approved	22-May-13	13-Jun-13
37	Individual	Name and email address of chief pharmacist	30-May-13	11-Jun-13
38	Company/Organisation	continuing health care policy re costs that exceed the most effective package if there is more than 1 suitable establishment or care package available, or request for specific package,	30-May-13	20-Jun-13
39	Charity	Contact details for non-clinical staff - circular advertising their services and not an FOI	04-Jun-13	13-Jun-13
40	Media	Summary Care Records	05-Jun-13	26-Jun-13
41	Individual	contact names & email addresses for all Practice Managers in Cambs & Peterborough	06-Jun-13	03-Jul-13
42	Company/Organisation	Contact details of Board Members of CCG	06-Jun-13	27-Jun-13
43	Company/Organisation	Contact details of staff in estates/facilities/capital projects	07-Jun-13	02-Jul-13
44	Charity	Full job titles of Trust's employees	11-Jun-13	09-Jul-13
45	Charity	redundancies and contact details of staff transferred from NHS C & NHS P to CCG	10-Jun-13	21-Jun-13
46	Company/Organisation	current organisation chart for finance and/or accountancy function	13-Jun-13	02-Jul-13
47	MP	GP Surgery Car Park costs	17-Jun-13	18-Jun-13
48	Individual	construction projects with contract value of >£200,000	18-Jun-13	26-Jun-13
49	Company/Organisation	PBX and VOIP maintenance contract information	18-Jun-13	16-Jul-13
50	MP	List of all services/treatments including dressings, sample bottles that were previously without charge and had a charge introduced since May 2010; List of all services/treatments whose charges have increased since May 2010	19-Jun-13	16-Jul-13
51	Individual	Records of correspondence emails/letters/records of telephone calls to and from various officials from Cambs & Peterborough Foundation NHS Trust between 1/01/2011 - 30/09/11 re Acer Ward; name of individual in charge of commissioning mental health services from 2006 -12	18-Jun-13	09-Jul-13
52	Individual	Records of correspondence emails/letters/records of telephone calls to and from/on behalf of identified staff Cambs & Peterborough Foundation NHS Trust to between 1/01/2011 - 30/09/11 re Acer Ward; name of individual in charge of commissioning mental health services from 2006 - 12	18-Jun-13	09-Jul-13
53	Company/Organisation	total GP locum expenditure; total agency expenditure on GP locums; list of all agencies supplying GP locums and their revenues (spends)	20-Jun-13	11-Jul-13
54	Company/Organisation	total nurse locum expenditure; total agency expenditure on GP locums; list of all agencies supplying GP locums and their revenues (spends)	20-Jun-13	03-Jul-13

55	Charity	Number of people with long-term physical disability that have been newly provided with continuing healthcare in their own home in each quarter of 2012 and 2013; number provided continuing healthcare in nursing homes; copy of eligibility criteria for continuing healthcare	20-Jun-13	11-Jul-13
56	Company/Organisation	LAN supplier and maintenance	21-Jun-13	03-Jul-13
57	Individual	Names and contact details of director of learning disabilities, director of mental health, lead GPs learning disabilities	24-Jun-13	02-Jul-13
58	Media	Number of GP practices closing or intending to close before and after 1 April 2013	24-Jun-13	03-Jul-13
59	Individual	fixed telecommunications and internet service provider	25-Jun-13	17-Jul-13
60	Media	number of people aged 17 and under treated for being under the influence of alcohol; number of people aged 17 and under treated for alcohol-related injuries in years 2010 to 2013	25-Jun-13	23-Jul-13
61	Media	copy of detailed plans for how QIPP savings will be made over 2013-14 and subsequent years	27-Jun-13	23-Jul-13
Total	61			61

QUARTER 2 (1 July – 30 September 2013)

Total Number of Requests: 83

62	Media	Number of malware/viruses that penetrated IT systems	01/07/2013	26/07/2013
63	Company/Organisation	Criteria applied to provide free laptops to S1 practices	01/07/2013	25/07/2013
64	Individual	papers, minutes, discussion at Board level about medicine waste.com	03/07/2013	04/07/2013
65	Individual	expenditure on consultants/advisers for 2012-13 and 2013-14	05/07/2013	24/07/2013
66	Charity	Age related macular degeneration and rapid referral scheme	05/07/2013	29/08/2013
67	Individual	Number of hrs of free NHS antenatal class provision offered to individual patients in CCG area in 2013-14 and expenditure on these classes in 2013-14	08/07/2013	25/07/2013
68	Individual	establishments offering/funding Percutaneous Tibial Nerve Stimulation (PTNS) treatment for urinary or faecal incontinence	09/07/2013	30/07/2013
69	Individual	Prescribing alternative anti-TNF therapy	15/07/2013	07/08/2013
70	Individual	Agency workers - medical locums, agency nursing and details of service level agreements with suppliers of agency workers	15/07/2013	06/08/2013
71	Company/Organisation	FOI requests; total forecast expenditure on Continuing Healthcare & Mental Health patient placements for 2013-14; names and contact details of Responsible Officer for each area; name, annual cost and supplier name of any computer systems used to record data for this area	15/07/2013	12/08/2013
72	Company/Organisation	Details of SLAs in place with another organisation to support business intelligence and commissioning for foll disease areas - MSK, cancer, hepatitis, schizophrenia	15/07/2013	01/08/2013
73	Charity	Job titles of CCG employees in 2013-14	15/07/2013	06/08/2013
74	Company/Organisation	CCTG older people's services contract - copy of July Board meeting minutes and Board paper referred to	18/07/2013	06/08/2013
75	Company/Organisation	number of community healthcare facilities and/or GP practice buildings opened in last 12 months; number due to be completed in next 12 mths; number approved and proposed	18/07/2013	06/08/2013
76	Company/Organisation	name and contact details of Chief Operating Officer	10/07/2013	06/08/2013
77	Media	CCG Board data	19/07/2013	07/08/2013
78	Media	Details of contracts put out to full competitive tender since 1 April 2013	22/07/2013	19/08/2013
79	Individual	AQP contracts awarded by CCG	23/07/2013	20/08/2013

80	Individual	payments to specified companies and Understanding ModernGov in 2012 or 2013	24/07/2013	07/08/2013
81	Company/Organisation	patients on long-term ventilated care	24/07/2013	25/07/2013
82	Individual	number of consultations for termination of pregnancy and number of terminations undertaken by independent providers for last complete year for which you have records	26/07/2013	20/08/2013
83	Individual	Contract for end of life care for older people - how board members vote, published criteria for key decision making, elected and appointed board members and their fees, annual salary of executive directors and GP members	30/07/2013	07/08/2013
84	Media	Request for most recent "non-ISFE return"	30/07/2013	22/08/2013
85	Individual	copy of Location Specified Services the CCG stipulated for Peterborough and Stamford Hospitals Foundation Trust	30/07/2013	21/08/2013
86	Charity	Patient data sorted outside of UK since 1 March 2013	01/08/2013	13/08/2013
87	Company/Organisation	Non-Clinical expenditure on staff - agencies used, agency spend, type of jobs recruited	01/08/2013	06/08/2013
88	Company/Organisation	Expenditure and recruitment agency used	01/08/2013	27/08/2013
89	Company/Organisation	Recruitment - total unapproved supplier spend; names of agencies, spend with specialisms and grades required	01/08/2013	27/08/2013
90	Individual	members of Board and internet site where information on Board is published	03/08/2013	24/09/2013
91	Individual	existing supplier of mobile phones	02/08/2013	28/08/2013
92	Company/Organisation	Continuing healthcare - number of claims received by PCT after cut off dates; number of requests for retrospective reviews of CHC eligibility	05/08/2013	08/08/2013
93	Company/Organisation	total expenditure on agency nurses	02/08/2013	06/08/2013
94	Company/Organisation	name and address of person dealing with enquiries about diabetes services	05/08/2013	15/08/2013
95	Company/Organisation	Structure chart of CCG finance team	06/08/2013	14/08/2013
96	Company/Organisation	average length of time patients wait for hip replacement prior to referral; ave time patients wait for knee replacement prior to referral	06/08/2013	04/09/2013
97	Media	details of conditions and interventions listed under procedures of ltd/low clinical effectiveness; incentives paid to GPs to reward cost-effective prescribing in in 2013-14	07/08/2013	22/08/2013
98	MP	List of treatments decommissioned or restricted in 2013-14	07/08/2013	21/08/2013
99	Company/Organisation	training and treatment for female genital mutilation	08/08/2013	04/09/2013
100	Media	details of contracts NOT put out for competitive tender or AQP since 1 April 2013	09/08/2013	28/08/2013
101	Media	GP board members	09/08/2013	06/09/13
102	Charity	amount NHS C received in 2012-13 specifically ring-fenced for carers support	15/08/2013	12/09/2013
103	Charity	Evidence used to assess eye health needs of local population; processes in place for assessment of current & future eye health needs including copies of any mtg minutes/documents which ref work being done to assess current & future demand	16/08/2013	12/09/2013
104	Media	funding for sexual health services over past 5 financial years; number of staff employed and number of sexual health clinics in past 5 financial yrs	19/08/2013	22/08/2013
105	MP	Provider information - number of clinical services commissioned by CCG & operated by NHS & other companies; number of non-clinical services commissioned by CCG & operated by NHS /other companies	20/08/2013	12/11/13
106	Individual	Time from diagnosis to referral for revascularisation; policy re referral to local MDT for patients at risk of lower limb amputation; level of take up of best practice tariffs for interventional radiology procedures; established patient pathway for diabetic foot	23/08/2013	17/09/2013

107	Company/Organisation	Discussions re primary and community care estate that have taken place between NHS C & P CCG and NHS England LAT and NHS Property service	23/08/2013	12/09/2013
108	Individual	Overpayments to staff during last 3 financial years	27/08/2013	03/10/2013
109	Media	jobs transferred from a CSU to the CCG	28/08/2013	28/08/2013
110	Company/Organisation	Request for location of Plan on a Page 2013-14 document for CCG	29/08/2013	17/09/2013
111	Individual	Med Mgmt. - names of committee/board making prescribing decisions on behalf of CCG;	30/08/2013	27/09/2013
112	Individual	Copy of current organisation chart for HR &/or OD function	30/08/2013	17/09/2013
113	Company/Organisation	confirm names of members of the board of CCG	30/08/2013	17/09/2013
114	Company/Organisation	guidelines re treatment & mgmt of Atrial Fibrillation - pulse checks, access to arrhythmia nurses, access to NOACs	02/09/2013	27/09/2013
115	Media	expenditure on and numbers using CCG commissioned telehealth service	02/09/2013	01/10/2013
116	Charity	Nice guidance & confirmation of CCG funding & resources for treatment of retinal diseases with Ranibizumab & aflibercept	03/09/2013	19/09/2013
117	Individual	details of Wif-fi contract	03/09/2013	18/09/2013
118	Company/Organisation	commissioning services delivering high quality VTE prevention	04/09/2013	02/10/2013
119	Company/Organisation	Number of CHC claims received by CCG; number of staff engaged/being engaged to carry out retrospective reviews & current assessments; where cases are in relation to CCG waiting list	05/09/2013	01/10/2013
120	Company/Organisation	AQP services; web links to cc of commissioning intentions & operating plan 2013-14; med mgmt team; provision of mobility aids; number of patients requiring treatment for drug/alcohol misuse	06/09/2013	02/10/2013
121	Individual	Health services directly commissioned for probation services	09/09/2013	24/09/2013
122	Media	number of non-Uk residents receiving funding for IVF treatment in 2012-13 & 2011-12	09/09/2013	19/09/2013
123	Individual	Number of directly employed comms/pr professionals providing comms/pr activities	10/09/2013	11/09/2013
124	Company/Organisation	expenditure/cost of procurement services since April 2013	10/09/2013	01/10/2013
125	Media	funding for IAPT per head of population; number of trained CBT therapists currently employed	11/09/2013	01/10/2013
126	Individual	Dementia and type of structured group cognitive stimulation programme offered	11/09/2013	01/10/2013
127	Charity	copy of CCG's policy on use of Botox for prophylactic treatment of chronic migraine	11/09/2013	19/09/2013
128	Company/Organisation	copy of commissioning intentions for 2013-14	06/09/2013	03/10/2013
129	Company/Organisation	medicines management	06/09/2013	03/10/2013
130	Company/Organisation	Mobility aids	06/09/2013	03/10/2013
131	Company/Organisation	substance misuse	06/09/2013	19/09/2013
132	Individual	ICT contracts for storage hardware maintenance and storage virtualisation software	13/09/2013	11/10/2013
133	Company/Organisation	Review of new medication	17/09/2013	07/10/2013
134	Company/Organisation	staffing structure chart for Senior Executive Mgmt team and Commissioning & Contracting team; copy of list 5 of contracts CCG holds with providers and value of those contracts	19/09/2013	02/10/2013
135	Company/Organisation	patients with Parkinson's Disease currently treated with Apomorphine	19/09/2013	02/10/2013
136	Company/Organisation	how decisions are made particularly relating to eye surgery	19/09/2013	07/10/2013
137	Individual	total number of sick days lost over last 2 years	23/09/2013	02/10/2013
138	Media	NHS 111 contract information re total value and cost per head of contract	24/09/2013	

139	Company/Organisation	copy of CCG locally agreed patient eligibility procedure/process or flowchart in order that patients and their escorts can access commissioned Patient Transport Service with our contracted provider(s)	24/09/2013	17/10/2013
140	Company/Organisation	contact details of CHC lead or community complex care nurse for CCG	25/09/2013	15/10/2013
141	Media	funding for Tier 3 weight management services	26/09/2013	17/10/2013
142	Media	expenditure on consultancy fees since 1 April 2013	26/09/2013	17/10/2013
143	Company/Organisation	total budgeted ICT expenditure (capital and revenue) for 2013-15 and 2014-15	27/09/2013	24/10/2013
144	Company/Organisation	delivery of high-intensity (step 3) level interventions through IAPT - number of sessions in 1st quarter 2013-14	27/09/2013	01/10/2013

QUARTER 3 (1 October – 31 December 2013)

Total Number of Requests: 52

ID #	Requester	Details of Request	Enquiry Date	Response Date
145	MP	limits placed on blood glucose test strips per patient per month; reason for limiting bg test strip prescriptions	01-Oct-13	23-Oct-13
146	Company/Organisation	Payment by results guidance for 2013-14 and "Patient or procedure selection"	02-Oct-13	15-Oct-13
147	MP	Free continence pads	04-Oct-13	07-Oct-13
148	Individual	criteria used for commissioning elective surgery; measurement of outcomes and patient satisfaction; CCG's view of future of elective surgery	07-Oct-13	24-Oct-13
149	Individual	request for following documents - Project Initiation Document; Strategic Outline Case; Outline Business Case (or nearest equivalent)	02-Oct-13	30-Oct-13
150	Company/Organisation	organisation responsible for auditing GP practices particularly in CB4 area; request copy of individual audit reports	08-Oct-13	16-Oct-13
151	Individual	Request for confirmation that all GP practices are writing to all their patients within the next 8 weeks to tell them that confidential data from their med records may be extracted under the care.data program; request for confirmation of other methods that will be used to inform patients	08-Oct-13	16-Oct-13
152	Company/Organisation	request for organisation charts	09-Oct-13	16-Oct-13
153	Company/Organisation	request for organisational chart demonstrating structure of finance department	09-Oct-13	16-Oct-13
154	Media	Request for documents that evidence full results of "clinical reviews to determine the level of non-payment for readmission"; results from audits identifying which avoidable admissions were attributable to actions of agency (eg provider, 3rd party provider, primary care team, community health services, social services)	09-Oct-13	06-Nov-13
155	Media	Out-of-hours provision	15-Oct-13	29-Oct-13
156	Media	Copy of Pre-Qualification Questionnaire used in procurement process for Older People's Programme	15-Oct-13	12-Nov-13
157	Media	PbR & Marginal emergency tariff - income retained by CCG	16-Oct-13	13-Nov-13
158	Company/Organisation	funding process for diabetes; how purchase orders are raised for diabetes	23-Oct-13	19-Nov-13

159	Media	Request for a short description of each of CCG's QIPP schemes; how much CCG expects to save from each scheme; any measurable improvements in quality of care each scheme is expected to bring	21-Oct-13	14-Nov-13
160	Individual	Email addresses of GP practice managers within CCG	28-Oct-13	19-Nov-13
161	Individual	Vendor used, licence expiry, licence cost for IT security areas - desktop anti-virus, email gateway, hard disk, firewall, VPN, etc.	28-Oct-13	04-Nov-13
162	Company/Organisation	Does CCG have responsibility for reviewing and closing serious incidents occurring at NHS provider sites within CCG geographical boundary? If yes, is the person responsible for managing reviews clinically qualified?	29-Oct-13	31-Oct-13
163	Individual	contact details for person responsible for ABPM (Ambulatory Blood Pressure Measurement)	28-Oct-13	30-Oct-13
164	Company/Organisation	printed copy of current wound care formulary	30-Oct-13	30-Oct-13
165	Company/Organisation	Hepatitis C - commissioning, clinical network in place, planned/undertaken audit of Hep C, number of patients diagnosed with Hep C	04-Nov-13	13-Nov-13
166	Company/Organisation	recruitment of medical locums/hospital doctors	04-Nov-13	22-Nov-13
167	Individual	funding of homeopathic treatments	05-Nov-13	19-Nov-13
168	Charity	ISOS document for Integrated adult older peoples service	05-Nov-13	20-Nov-13
169	Company/Organisation	number of patients referred to weight management services in 2011, 2012, 2013 to date; number diagnosed as obese during 2011, 2012, 2013 to date; number diagnosed with high blood pressure; number of prescriptions for insulin issued in 2011, 2012, 2013 to date; number of patients referred to bariatric surgical consultations in 2011, 2012, 2013 to date	06-Nov-13	25-Nov-13
170	Charity	provision of mental health services for survivors of Female Genital Mutilation	06-Nov-13	14-Nov-13
171	Company/Organisation	expenditure on translations and interpreting services for last 3 years and list of languages requested	08-Nov-13	22-Nov-13
172	Company/Organisation	boardroom remuneration; population served by CCG; annual operating budget; number of staff	13-Nov-13	05-Dec-13
173	MP	total expenditure on professional advice (incl legal advice) on procurement and competition requirements	13-Nov-13	26-Nov-13
174	Individual	Older People's Programme - number of internal people allocated to project; pay bands and hours worked; number of external people employed incl solicitors, consultants, accountants & cost of services provided; total cost to date of wages & admin connected with project; members of project board & number of times they meet; how CCG is factoring into evaluation actual implementation costs & costs of change	14-Nov-13	10-Dec-13
175	Individual	contact email addresses for dental practices, pharmacies and opticians stores	18-Nov-13	28-Nov-13
176	Company/Organisation	IT/ICT/information systems dept structure chart with names of managers and any direct lines and email addresses	19-Nov-13	26-Nov-13
177	Individual	CCG 2013-14 year-to-date actual performance for prescribing/drug costs versus budget /forecast (i.e. the total and broken down by GP practice, therapy area, specials, etc)	20-Nov-13	12-Dec-13

178	MP	Total expenditure on professional advice (incl legal advice) on procurement and competition requirements for dates 2012/13 and 2013/14 to date.	21-Nov-13	19-Dec-13
179	Media	GP surgeries who have contracts to provide care within core opening hours (8 -6pm) with private companies/orgs who also provide out-of-hours care	25-Nov-13	11-Dec-13
180	MP	average wait between GP referral and initial assessment at memory clinics; average wait time between initial assessment and patient seeing a consultant at memory clinics	25-Nov-13	19-Dec-13
181	Media	what treatments or services previously available within CCG/PCT have been restricted in past 3 years; if yes, outline how and when it was restricted; if yes, are these treatments available to patients paying privately; if yes, list prices for private treatment	25-Nov-13	19-Dec-13
182	Company/Organisation	Contact details for Cambs & Peterborough CCG Governing Body	25-Nov-13	19-Dec-13
183	Company/Organisation	Service provision and access to treatment for rheumatoid arthritis patients	02-Dec-13	24-Dec-13
184	Company/Organisation	specialist erectile dysfunction services available and percentage of prostate cancer patients who are offered a referral to each of the above services	03-Dec-13	24-Dec-13
185	Company/Organisation	cycles of IVF offered to eligible patients; number of people who received clinical recommendation	03-Dec-13	24-Dec-13
186	Media	number of people registered as drug addicts who had organ transplants Dec 2012 to Dec 2013	05-Dec-13	24-Dec-13
187	Individual	IVF treatment	06-Dec-13	08-Jan-14
188	Company/Organisation	availability of ocriplasmin (Jetrea) for treatment of vitreomacular traction (VMT)	10-Dec-13	30-Dec-13
189	Company/Organisation	cost to NHS of corrective surgery done to correct botched cosmetic surgery done abroad during the last 12 months	17-Dec-13	09-Jan-14
190	Media	amount of MURs conducted in NHS trust from Pharmacies and the amount of NHS money spent funding those MURs	18-Dec-13	09-Jan-14
191	Individual	number of initial assessments, CHC reviews and funded nursing care reviews performed in 2010-11, 2011-12, 2012-13 & 2013-14 to date	18-Dec-13	21-Jan-14
192	Media	number of concerns GPs have reported about each local hospital trust in region in each month since April 2013; number of patients on average does each trust in region treat	23-Dec-13	15-Jan-14
193	Media	Who runs out-of-hours service? How many patients does CCG cover in total? Numbers of SUIs have been reported in connection with out-of-hours service since April 2013; has out-of-hours provider been issued with any warnings around their performance since April 2013?	23-Dec-13	23-Jan-14
194	Individual	tendering process for automatic pedestrian doors, fire doors, industrial doors, car park barriers, and date of renewal of planned maintenance contracts for the above	24-Dec-13	30-Dec-13
195	Charity	details of percentage/numbers of representation of voting GPs on CCG Governing body	16-Dec-13	09-Jan-14
196	Media	Policy on IVF	27-Dec-13	23-Jan-14
Total	52			

QUARTER 4 (1 January – 31 March 2014)

Total Number of Requests: 67

ID #	Requestor	Details of Request	Enquiry date	Response date
197	Company/Organisation	Contact details for Director of Commissioning & Director of Finance	02-Jan-14	08-Jan-14
198	Individual	Chart of current structure of Med Mgmt Team & jds of Chief and Deputy Chief Pharmacist	03-Jan-14	23-Jan-14
199	Company/Organisation	Medicines formularies used & mgmt of formulary	07-Jan-14	23-Jan-14
200	Company/Organisation	Enhanced service delivery and anti-coagulation; atrial fibrillation; deep vein thrombosis; pulmonary embolisms	07-Jan-14	04-Feb-14
201	Company/Organisation	contact details of clinical director, clinical lead nurse, operation manager, procurement manager	09-Jan-14	29-Jan-14
202	Company/Organisation	contract details of fixed telecomms and internet services	10-Jan-14	07-Feb-14
203	Company/Organisation	contact details for senior management	10-Jan-14	29-Jan-14
204	Media	Details of compensation claims by NHS staff in 2013	13-Jan-14	23-Jan-14
205	Company/Organisation	anticoagulant services provided in CCG area	13-Jan-14	07-Feb-14
206	Media	Funding allocation for Complementary & Alternative Medicine (CAM)A GOT 2013-14 AND 2014-15	13-Jan-14	29-Jan-14
207	Charity	Information regarding IVF treatment	14-Jan-14	21-Jan-14
208	Company/Organisation	list of services commissioned by CCG through AQP; list of services commissioned by PCT in 2012-13 through AQP	16-Jan-14	18-Feb-14
209	Company/Organisation	number and brand of defibrillators used	20-Jan-14	29-Jan-14
210	Charity	Implementation of NICE guidance - Ocriclasmin; Afibercept; Ranibizumab	20-Jan-14	29-Jan-14
211	Company/Organisation	info re Out-of-hours providers	21-Jan-14	30-Jan-14
212	Individual	involvement of relatives in mental healthcare and what services are available to them through regional NHS trusts	21-Jan-14	29-Jan-14
213	Media	Funding for Child & adolescent mental health services (CAMHs)	22-Jan-14	18-Feb-14
214	Media	Details of expenditure (or reasonable estimate) on putting NHS services out to tender 2011-12 to 2013-14	27-Jan-14	04-Feb-14
215	Company/Organisation	prescribing incentive schemes	28-Jan-14	25-Feb-14
216	MP	CCG policy governing commissioning of counselling or psychotherapy provided by individuals not registered with professional bodies which are part of Accredited Voluntary Agency (AVR)	28-Jan-14	25-Feb-14
217	Company/Organisation	Contact details of Head of Med Mgmt	29-Jan-14	25-Feb-14
218	Company/Organisation	details held about recruitment company called Real Staffing	29-Jan-14	04-Feb-14
219	Company/Organisation	Contact details for lead Commissioner for Mental Health, Lead Commissioner for Learning Disabilities and Clinical Lead	30-Jan-14	04-Feb-14
220	Media	expenditure on translation and interpretation services	04-Feb-14	27-Feb-14
221	MP	Expenditure on mental health and IAPT programme	05-Feb-14	27-Feb-14
222	Individual	list of mental health providers and breakdown of number of patients they can offer services to	11-Feb-14	27-Feb-14

223	Company/Organisation	Survey to see what longer-term (post 6 months) community based services are currently commissioned	11-Feb-14	05-Mar-14
224	Media	Group contracts covering GPs and secondary/social/community services	11-Feb-14	05-Mar-14
225	Charity	Written needs assessment for epilepsy services	12-Feb-14	06-Mar-14
226	Company/Organisation	numbers of admission and diagnosis of Diabetes Ketoacidosis at Addenbrooke's Hospital and Peterborough City Hospital for the last 3 years	13-Feb-14	27-Feb-14
227	Media	Breakdown of financial incentives paid to GPs for reducing number of patients referred to secondary care as part of GP referral management scheme	14-Feb-14	06-Mar-14
228	MP	number of CAMHS patients placed on paediatric wards that are non-specialist CAMHS wards in last 5 years; number of nights spent on non-specialist CAMHS wards	20-Feb-14	18-Mar-14
229	Individual	details of how special allocation scheme for Cambs PCT works and what guidance and procedures is given to GPs	17-Feb-14	27-Feb-14
230	Company/Organisation	ICT strategy, business plan, structure, capital budgets and programmes	17-Feb-14	13-Mar-14
231	Company/Organisation	names and contact details of individual clinical leads/programme or contract managers	17-Feb-14	14-Mar-14
232	Media	Breakdown of how CCG money is used; details of money spent on GP services; finish date of impact assessment of how these efforts helped reduce winter pressure	18-Feb-14	18-Mar-14
233	Company/Organisation	Formulary, med mgmt joint committee or team, area prescribing and drug committees	19-Feb-14	27-Feb-14
234	Media	details of Local Enhanced services	14-Feb-14	14-Mar-14
235	Individual	patients admitted who are deaf; number of times a sign language interpreter was provided; contracts with 3rd party orgs providing external sign lang interpreters	21-Feb-14	05-Mar-14
236	Company/Organisation	expenditure on agency staff	21-Feb-14	18-Mar-14
237	Charity	number of staff employed by the trust	21-Feb-14	05-Mar-14
238	Charity	provision of perinatal mental health services	21-Feb-14	21-Mar-14
239	Individual	anti-depressant & anti-anxiety pills prescribed to patients in years 2011-13	25-Feb-14	14-Mar-14
240	Charity	number of abortion counselling sessions since April 2013	03-Mar-14	05-Mar-14
241	Company/Organisation	financial incentives & diabetes services	03-Mar-14	31-Mar-14
242	Charity	budget for deaf/hearing impaired children & young people	03-Mar-14	31-Mar-14
243	Charity	expenditure on children & adolescent mental health services (CAMHS) by CCG	04-Mar-14	01-Apr-14
244	Individual	Contract information regarding motor, property & accident & liability insurance services	05-Mar-14	01-Apr-14
245	Individual	mobile phone contract details	06-Mar-14	03-Apr-14
246	Individual	Out of hours - Agency nurses and agency locums	07-Mar-14	02-Apr-14
247	Individual	Organisation chart for Marketing and Communications function	11-Mar-14	21-Mar-14
248	MP	IAPT programme information	11-Mar-14	03-Apr-14
249	Individual	Telephone contract details	11-Mar-14	
250	Individual	Choose & Book	06-Mar-14	21-Mar-14
251	MP	average waiting time for a CAMHS assessment after referral has been made; average waiting time for initial treatment after CAMHS assessment has taken place	11-Mar-14	03-Apr-14

252	Company/Organisation	Board minutes and/or minutes of any meetings relating to (a) any/all of Commissioners' decision/s to or purported justifications for delayed payment or non-payment to Trust for activity; areas in dispute between parties; Commissioners' decision and justification for seeking to impose penalties for identified areas; Commissioners; instruction to Trust to "de-list patients" and/or delay treating patients until next financial yr	12-Mar-14	09-Apr-14
253	Media	expenditure on inpatient mental health care	12-Mar-14	21-Mar-14
254	Individual	provision of telehealth and telecare services	13-Mar-14	03-Apr-14
255	Company/Organisation	Cam Health LCG - agendas and minutes of all Cam Health Board Mtgs held to date; copy of constitution and list of board members	13-Mar-14	11-Apr-14
256	Individual	LAN contract information	18-Mar-14	15-Apr-14
257	Individual	Expenditure on services provided by TLC Group since 1 April 2002	19-Mar-14	16-Apr-14
258	Media	Local Enhanced Services commissioned from GP practices for 2013/14	20-Mar-14	17-Apr-14
259	Individual	Total cost of legal fees, directed time, procurement costs, any other costs, for CCS, Older People's Programme, and CCG expenditure on management consultancy fees and list of management consultancies used. Breakdown of spend on Govt Procurement Cards	21-Mar-14	17-Apr-14
260	Individual	CHC policy and decision-making by MDTs about eligibility	18-Feb-14	14-Apr-14
261	Individual	date of web publication of Annual report of CCG	24-Mar-14	17-Apr-14
262	Individual	Projected expenditure on costs of running competitive tendering process for financial year 2013-14	24-Mar-14	23-Apr-14
263	Individual	number of FOI requests sent to CCG staff, at Lockton House in electronic, or hard copy format, from 29/3/2011 to 29/3/2014; the number requests forwarded by CCG staff at Lockton House in electronic or hard copy format, to the FOI Team, referred to in SB email from 29/3/2011 to 29/3/2014; number of requests, sent to CCG staff at Lockton Hse in electronic, or hard copy format, completed between 29/3/2011 to 29/3/2014.	31-Mar-14	29-Apr14